

HNB President – Roles and Responsibilities

Mandate

To continually improve hockey in New Brunswick through motivation and to encourage all of the organization executives in the province, manage the Board and serve as a liaison between the Board and the Executive Director (By-Law 5).

Key Duties

- Represent the Branch at Hockey Canada (HC), presenting concerns and proposals supported by HNB Councils/Commissions.
- Approve HNB members to serve on Hockey Canada Committees (By-Law 3.11).
- Vote on HC motions based on impact to hockey in New Brunswick.
- Report meeting details to the Branch within 15 days (excluding HC Committee meetings).
- Refer inquiries to appropriate Councils, Commissions, or Committees.
- Inform and encourage Board Members on programs, policies, procedures, and finances.
- Support Regional Chairs in improving their regions.
- Work with and support the Executive Director's decisions aligned with HNB governance.
- Facilitate appointments/elections for Board, Councils, Commissions, and Committees.
- Preside over Board and Executive meetings; ex-officio member of committees.
- Present Calendar of Commitments at June Board meeting.
- Impose suspensions/fines for incidents outside HNB guidelines.
- Sign all hiring contracts.

Authority

The President performs duties typical of the office and may exercise Board powers in emergencies (By-Laws 5.4 and 5.7).

Composition

Elected in even-numbered years for a two-year term.

Candidates for the position of Hockey New Brunswick President must be a current member of the Hockey New Brunswick Board of Directors, Council, Commission or Committees of the Board (by-law 11.1.a).

Resources

Receives necessary resources and administrative support from the HNB office.

Reporting

The President reports to the Members.

Time Commitment / Meetings

- Minimum of two Hockey Canada meetings annually (Spring / Winter).
- Conference calls as required.
- Potential committee appointments.
- Minimum of three Board meetings annually (June, Sept, Jan).
- Additional meetings/calls as required.
- Ex-officio on all Councils, Commissions, and Committees.
- Must be accessible during regular business hours.